



## Vacancy Announcement

Population Services Khmer (PSK) is an independent, local non-governmental organization registered with the Cambodian Ministry of Interior. PSK's mission is to improve the health of low-income and vulnerable Cambodians through affordable, market-driven solutions in collaboration with the Royal Government of Cambodia (RGC). Our core values are result-driven, innovation, collaboration & partnership, trust and respect.

We are seeking a highly-motivated, dynamic, customer-oriented, results-focused, and change-driven candidate to fill the following position:

**Position: External Relations & Corporate Communications Manager**

Reports to: Executive Director

Type of Contract: Unspecific Duration Contract (UDC)

### **Job Summary:**

The External Relations & Corporate Communications (ERCC) Manager plays a vital role in positioning PSK as the best organization to meet "Sara's" health needs. We aim to position PSK among decision-makers, donors, government counterparts (relevant Ministries, national authorities and national health centers, provincial health departments) to influence policies and funding.

The ERCC Manager is in charge of improving or maintaining PSK's image among its external audience and ensuring that the organization meets all national government requirements in compliance with donor rules and regulations.

### **Desired Qualifications:**

- Bachelor degree in relevant field such as international relation, communication, marketing or similar competencies based on previous working experience.
- Minimum 5 years' experience in program management including donors' reporting writing.
- Experience working with high-level stakeholder (donors, government – national and sub-national level).
- Ability to translate PSK's activities, people's voice (Issues/Needs) into high quality printed, and audiovisual materials for donors and stakeholders.
- Media production skills (printed, graphic design and audiovisual – ability to tell the story via video clips) are desirable.
- Strong interpersonal and networking skills.
- Ability to develop and maintain relationships with all levels of management and function as part of a team.
- Experience and proven capacity to represent PSK locally and internationally.
- Fluency in spoken and written in Khmer and English.

### **How to apply:**

Please send an updated curriculum vitae and cover letter (**Do NOT attach any other file**) by **5:00 pm December 4, 2016** to: [hr@psk.org.kh](mailto:hr@psk.org.kh) (soft copy) or **PSK HR Department**; #29, Street 334, Boeung Keng Kang I, Phnom Penh (hard copy). Please reference the position applying to with **Subject: External Relations & Corporate Communications Manager**. Only short-listed candidates will be contacted for interviews.